

# **Prairie du Chien Area School District**

## **Innovation for Success™**

### REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **June 11, 2018** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### **I. CALL TO ORDER**

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

#### Present BOE Members:

Nick Gilberts  
Lonnie Achenbach  
Lynn O'Kane  
Kyle Kozelka  
Cassie Hubanks (7:10 p.m.)

#### Absent BOE Members:

Tom Peterson  
Michael Higgins Jr

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ADOPTION OF AGENDA**

Motion by O'Kane and seconded by Gilberts to accept Agenda. Passed unanimously with all in favor. (Hubanks not in attendance yet)

#### **IV. SPECIAL GUEST SPEAKERS**

#### **V. CONSENT AGENDA ITEMS**

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

##### **A. Approval of Payment**

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

##### **B. Approval of Minutes**

1. 05.14.18 Finance Committee Meeting
2. 05.14.18 Regular Board Meeting
3. 05.30.18 Committee of the Whole Meeting

C. Personnel

1. Resignation
  - a) Nathan Bartlett-MS Track Coach
  - b) Nina Grudt-HS Social Studies
  - c) Debra Schultz-HS Library Aide
  - d) Pam Kiesau-HS Dance Coach
2. Approval
  - a) Kelsey Kleven- Special Education Teacher
  - b) Connie Scaife-Substitute Teacher
  - c) Nicholas Haug-HS Dean of Students
  - d) Natalie White-Asst. HS Cross Country Coach
  - e) Rick Peterson-HS Girls Golf Coach

D. Youth Options (if any)

Motion by Kozelka and seconded by Gilberts to pass Consent Agenda with Nicholas Haug moved off the consent agenda for further discussion. Passed unanimously with all in favor. (Hubanks not in attendance yet)

VI. CITIZEN PARTICIPATION

Shelley Mergen spoke about Mr. Amundson and Kayla Ingham spoke about Mr. Amundson

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 06.25.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room
2. 07.09.18 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
3. 07.09.18 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
4. 07.23.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room

B. Information Items

1. 07.14.2018 WASB 2018 Summer Leadership Institute-Green Bay
2. 01.23-25.2019 98th WI State Education Convention -Milwaukee
3. Feb 2019 WASB 2019 Legal & Human Resources Conference

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation:

### *Construction Updates*

- *Budget Work*

*Working with Jason Yanke from Olympic on cost savings for the duration of the project.*

*Reaching out to City, contractors, and architects for solutions to current changes needed.*

- *High School*

*Ongoing fixture installation in all areas.*

*Orchestra pit lift installed in Auditorium.*

*Plaza revisions are beginning in Auditorium.*

*With revisions, we have extra block purchased and delivered that is no longer needed.*

- *Bluff View*

*Roof drift load where the old building meets new building, reworking the plan to accommodate the load with much less steel than previously thought.*

*Moving into new spaces to free up rooms for renovation.*

- *BAK*

*Fix to library ceiling and other cosmetic work to be completed in the Summer.*

Planning for 2018-19 preservice and possible changes to our first couple days back in fall with staff.

End of the school year went extremely well. Thank you to all the staff and students for a wonderful 2018-19 school year.

Ongoing work on Insurance claims and staffing issues.

Developing a year-in-review for the Board's information. The document will contain major issues, accomplishments, and financial situation of the district.

### **B. Community Connections and Celebrations**

1. A special thank you to PTO for sponsoring our annual Sweets with Someone Special. This is a great opportunity for someone special to join our BAK students and see how things work in the classroom. PTO sponsors the sweets that go along with this fun day!
2. Bluff View Tech Ed 2 Class made birdhouses for 3M PdC for their new outdoor space.
3. Bluff View Tech Ed 4 Class made 9 benches for 3M PdC for their new outdoor space.

4. Student Council purchased the flowers for the BAK Gardens. The Kindergarten students planted them this week in the planters on the benches in the BAK garden.
5. Mr. Mathies from 3M visited the 3rd graders for a Chemistry Experiment Extravaganza.
6. Parent Palooza for 2nd-4th graders.
7. Nancy Ashmore from the Public Library visited BV to share the Summer Reading Program.
8. BOSS BOOK Activity with Mrs. DeBruin's 11th Grade English Class.
9. 4th Grade visited the Villa Louis.

IX. **OLD BUSINESS** (action if appropriate)

X. **NEW BUSINESS** (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. 2018-19 School Fees

Motion by Gilberts and seconded by Kozelka to approve 2018-19 School Fees. Passed unanimously with all in favor. (Hubanks not in attendance yet)

C. **Salary Increase Considerations**

1. **Non Teaching Staff**
2. **Managerial Staff**

Motion by O'Kane and seconded by Kozelka to approve 2.0% Salary Increase. Passed unanimously with all in favor. (Hubanks not in attendance yet)

D. **Summer School Update**

Students attending BAK - 93, HS - 99, and BV - 90

- E. **Elementary (K-8) District Notification of Transportation Option - Deadline Jun 15.**  
An elementary school district shall notify the union high school district of any action to elect to transport resident elementary school children (or to repeal such a resolution) no later than June 15 preceding the school year in which the elementary school district's action takes effect.  
s. 121.54(2)(b)2

Motion by Gilberts and seconded by O'Kane to provide in town transportation to students via busing. Passed unanimously with all in favor. (Hubanks not in attendance yet)

- F. **End of Year Achievement Gap Reduction Report - Presentation by Mrs. Stuckey and Mr. Amundson**

#### G. ESEA Application and Report

Board informed on the status of the District's ESEA application and the process that took place for it to be filed.

#### H. Seclusion and Restraint Report

For the 2017-18 school year, there were ZERO instances of seclusion or restraint.

#### I. Grants & Donations read into record and approved (if any)

1. Linda and Elroy Sondreal donated money to the BAK Club account.
2. Hidden Valley Reading Council donated money to the High School.
3. Tracy Fernette donated two bulletin boards to BAK teachers.
4. The Nguyen Family donated money to B.A. Kennedy as a thank you.

#### J. Student Travel (if any)

1. International Club trip to Greece/Italy, June 17th-June 25th, 2019
2. HOSA to Dallas, TX

#### K. Committee Meeting Reports by Board members (action if appropriate)

1. Committee of the Whole
2. Finance

#### L. Parking Lot (Items for future agenda)

### XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Kozelka and seconded by Hubanks to go into Closed Session at 7:12 p.m.  
Passed by roll call with all in favor.

Present BOE Members:

YES: O'Kane

YES: Achenbach

YES: Hubanks

YES: Kozelka

YES: Gilberts

**Discussion on Administrative Structure and Plan**

A. Discussion on Administrative Compensation

B. Discussion on Dean of Students Position at High School

**XII. RETURN TO OPEN SESSION**

Motion by O'Kane and seconded by Kozelka to return to Open Session at 8:41 p.m.  
Passed unanimously with all in favor.

**XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).**

A. No Action

B. Motion by Kozelka and seconded by Gilberts for a 2.0% raise for Mrs. Stuckey, Mr. Banasik, and Ms. Reed. Passed unanimously with all in favor.

C. Motion by Kozelka and seconded by Hubanks to hire Nicholas Haug for Dean of students. Passed unanimously with all in favor.

**XIV. ADJOURNMENT**

Motion by Kozelka and seconded by Hubanks to adjourn meeting at 8:43 p.m. Passed unanimously with all in favor. Meeting Adjourned.

  
President

Notes taken by Robert Smudde